

Nebraska Board of Geologists  
**Board Meeting Minutes**  
**January 19, 2018**  
**215 Centennial Mall South, Large Conference Room, Lincoln, NE**

**CALL TO ORDER 1:00p**

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The meeting was held at 215 Centennial Mall South, Lincoln, Nebraska. Chairperson Grimm called the meeting to order at 1:00pm and noted the location of the Open Meetings Act. Notice of the meeting was published in the Lincoln Journal Star on January 5, 2018, and on the Board's website in accordance to the Open Meetings Act.

**Roll Call:** Andrew Grimm, Douglas Hallum, Charles Joyce, Martha Link, Ralph Martin;  
Absent: Harmon Maher, David Svingen

**Staff Present:** Jean Lais, Administrative Assistant (AA); Sandra Weaver, Business Manager (BM); Lindy Rauscher, Compliance Officer (CO)

In Maher's absence Link was appointed Secretary for this meeting.

**Public Comment/Appointments**

No members of the public were present.

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**A Consent Agenda**

**October 16, 2017, Meeting Minutes** were approved as presented.

**Certificates of Authorization Approvals** – *None*

**Temporary Permits** – *None*

**Renewal Disclosures** - *None*

**Action** Motion by Link, second by Hallum to approve the Consent Agenda as presented.  
Voting Yes: Joyce, Hallum, Link, Martin, Grimm; Voting No: None

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**G Financial Matters**

**Financial Reports**

**Budget Status Report** – October, November, December 2017

**MTD General Ledger Detail Report** – October, November, December 2017

**Fund Summary Report** – October, November, December 2017

**Financial Profile FY 2017/2018** – October, November, December 2017

BM Weaver reported that as of December 31, 2017, and with 50% of the fiscal year elapsed, 51% of the appropriated expenditures have been spent and 75% of the projected revenue has been received. The Cash Fund was at \$81,548 on December 31<sup>st</sup> which is slightly lower than the same time last year.

BM Weaver provided a spreadsheet with the re-allocation of available funds as per the Governor's memo dated October 27, 2017 (see below). The 2% was moved into *Other Operating Expenses*. Legal expenses have been adjusted to reflect the actual costs related to the hearing held in December. The court reporter costs were higher than anticipated. Travel was adjusted to ensure funds are available for two members to attend the ASBOG Spring COE. During the review, it was discovered that no billing has been received from NIC for the fees related to the online renewal system. This should be about \$800 and NIC will be sending an invoice shortly. Available appropriation after the allotment adjustment is \$32,175.

AA Lais reported that out of the 301 license renewals received as of Wednesday, January 17<sup>th</sup>, 269 had renewed online which is 89.4% of the total renewals.

**Action** Motion by Hallum, second by Joyce to approve the Financial Reports as presented and discussed. Voting Yes: Joyce, Hallum, Link, Martin, Grimm; Voting No: None

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**Other Financial Matters**

**Memo from Governor Ricketts regarding reduction in budget allocations**

A copy of the Governor's memo to the Budget division instructing them to reduce quarterly allocations for the last two quarters of the fiscal year by 1% per quarter was provided for review.

**Memo from Governor Ricketts regarding Mid-Biennium Budget Adjustments**

A copy of the Governor's letter to the Legislature regarding mid-biennium budget adjustments was provided for review. There are currently no recommended adjustments to the NEBOG budget.

**Contract with the National Association of State Boards of Geology (ASBOG)**

A copy of the exam administration contract with ASBOG was provide. The contract revises the registration cost of the Fundamentals of Geology (FG) exam from \$150 to \$200 and makes revisions to the Retention of Records section of the contract.

**Action** Motion by Link, second by Martin to approve the ASBOG Exam Contract Amendment. Voting Yes: Joyce, Hallum, Link, Martin, Grimm; Voting No: None

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**B Committee Reports**

Officers Report

ASBOG

**ASBOG Administrative Workshop, Annual Meeting, and Fall COE Summary**

AA Lais and Hallum provided summaries of the meetings attended. A copy of a letter from Dennis Anderson, ASBOG President, related to the meetings was provided for review.

Office/Staff - *None*

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**C Old Business**

**Government Issues** – *None*

**Geologist Issues** – *None*

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**D New Business**

**Government Issues** – *None*

**Geologist Issues**

**Approval of delegates to the Spring ASBOG COE Workshop** – Atlanta, GA – April 5-7, 2018

Joyce was approved to attend the meeting. The members also approved funding one other member to attend. AA Lais will contact Maher and Svingen to see if either is interested in attending.

**Action** Motion by Link, second by Hallum to approve Joyce and one other member to attend the Spring ASBOG COE Workshop. Voting Yes: Joyce, Hallum, Link, Martin, Grimm; Voting No: None

**Request from Dennis Anderson for Letter of Recommendation**

A request was received from Dennis Anderson, former member, for a letter of recommendation to the American Geosciences Institute (AGI) as he is seeking an appointment to their executive committee. The members approved the request. AA Lais will work up a draft and send it to Chairperson Grimm for approval and signature. The letter must be received by AGI by February 1, 2018.

**Action** Motion by Joyce, second by Link to grant the request for a letter of recommendation for Anderson. Voting Yes: Joyce, Hallum, Link, Martin, Grimm; Voting No: None

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**Strategic Plan**

A copy of the current Strategic Plan was provided for review. Updates included contact from Caroline Burberry at UNL regarding offering a seminar to students on the licensing process. AA Lais forwarded the request onto Maher and Hallum. Hallum reported that Maher has been working with Burberry on setting up a time for the presentation.

AA Lais provided an update on the website redesign. All pages have now been created. She and Molly Mayhew, Public Information Officer, have been working over the past week to connect links and final clean up. The members requested that the licensee and certificate of authorization rosters be made searchable if possible. AA Lais will follow up with Mayhew to see if this is workable.

The members approved launching the site and going live.

**Action** Motion by Joyce, second by Link to approve the launching the live website. Voting Yes: Joyce, Hallum, Link, Martin, Grimm; Voting No: None

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**E Compliance**

**Action** Motion by Link, second by Martin to go into executive session for the discussion of compliance cases brought to the Board not a matter of public information to prevent the needless injury to the reputation of those involved. Voting Yes: Joyce, Hallum, Link, Martin, Grimm; Voting No: None

**Case 17.02** – Reviewed and discussed in Executive Session

**Action** Motion by Link, second by Martin to close the executive session on the discussion of compliance cases brought to the Board not a matter of public information to prevent needless injury to the reputation of those involved. Voting Yes: Joyce, Hallum, Link, Martin, Grimm; Voting No: None

**Action** Motion by Martin, second by Link to accept the hearing officer's findings, conclusions, and recommendation dated December 28, 2017, in Case 17.02 and issue a Final Order. Voting Yes: Joyce, Hallum, Link, Martin; Voting No: Grimm

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**F Applications**

**Licensure/Examination**

**Core Course Equivalency Chart and Rationale** were provided for review.

**Applications for Licensure by Reciprocity**

**Approved:** Derek S Wilken, NE

**Applications for Licensure by Experience** – None

**Applications for Licensure Reinstatement** – None

**Applications to sit for the ASBOG FG Exam**

**Approved:** Patrick D Boulas, NE; Amber M Fertig, NE – contingent on the receipt of final grades from Fall 2017 term; Shawn A Herman, NE; Adam D Neumann, NE

**Deferred:** Travis A Herman, NE – only has 28 semester hours of geology course work; Shane Jungman, NE – only has 24 semester hours of geology course work. Both are deferred for up to twenty-four (24) months to meet the requirement of 30 semester hours of geology course work.

**Applications to sit for the FG/PG ASBOG Exams** – None

**Applications to sit for the PG ASBOG Exam** – None

**Action** Motion by Link, second by Martin to approve and defer the applications as presented, reviewed, and discussed. Voting Yes: Joyce, Hallum, Link, Martin, Grimm; Voting No: None

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**H General Information**

**Public Notice publication** was provided for review.

**Board meetings and schedule** was provided for review.

**Roster of Board members** was provided for review.

AA Lais will follow up with Maher regarding the expiration of his term in February.

**Licensing Trends**

The Trends in Licensure and Fiscal Activity Reports were provided for review.

**Other**

ASBOG October 2017 Exam Results were provided for review.

Approved Board Policies were provided for review.

Travel Policy was provided for review.

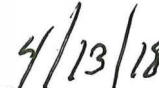
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**Adjournment:** Motion by Joyce, second by Link to adjourn the meeting at 2:53pm

The next Board of Geologist board meeting will be held on April 13, 2018, at 1:00pm at 215 Centennial Mall South, Lincoln, Nebraska, fifth floor, large conference room.



Board Member



Date